



2nd PROJECT COORDINATION AND STEERING COMMITTEE MEETING
Friday, September 9th 2016 – TARRAGONA

MINUTES

PARTICIPANTS

The following representatives from the TASEM partnership attended the meeting in Tarragona:

Mr. Andreu Camps (INEFC)
Ms. Estela Farias (INEFC)
Mr. José Serrador (Comité Olímpico de Portugal)
Mr. David Serrano (Spanish Badminton Federation)
Mr. Matteo Bovis (CONI)
Mr. Efthymios Polydoron (Cyrus Badminton Federation)
Ms. Nephie Economidou (Cyrus Badminton Federation)
Mr. José Alonso (University of Lleida)
Mr. Andreja Andric (Badminton Association of Serbia)
Mr. Slaheddine Boudhina (Comité National Olympique Tunisien)
Mr. Sakina Diab (ICSS Europe)

Participants by video conference:

Mr. Alain Ferrand (Université de Poitiers)

In total, 9 partners over 12 were represented in this meeting.

The final agenda of the meeting is enclosed ([Annex I](#)).

The meeting is chaired by Mr. Andreu Camps, TASEM Project Coordinator.

The Steering Committee approves the Minutes of the previous meeting organised in Barcelona (First Steering Committee).

Mr. Andreu Camps and Estela Farias (INEFC) explain to participants the current situation of TASEM project and progress of its implementation. They present an overview of the different project activities. This presentation is enclosed in [Annex II](#).

In total, TASEM has mobilized 33 athletes and 17 coaches. One of the concerns of project partners is the % of attendance that athletes must complete. After discussion, partners agreed that the minimum criteria to be certificated with a TASEM diploma must be 80%, although in terms of external communication the message to deliver is that 100% of courses attendance is mandatory.

Following a tour-de-table to gather feedback from partners as regards the satisfaction of athletes in the first week of academic in training in Tarragona, all partners confirmed the high



degree of satisfaction regarding the academic content, level of teachers and the organisations, much above of their initial expectations.

On the other side, inputs from coaches suggest that some changes have to be proposed during their stays abroad. Some complains refer to the lack of schedule flexibility, the ratio coaches vs athletes (too many coaches for the number of athletes), no delivery of diploma or certificate, etc. In this sense, partners agreed to design a specific training programme for coaches, not strictly related to athletes' programme (although coaches could select a specific athletes' course if they are interested on it). University of Lleida confirmed that coaches engaged in this programme could get a specialization diploma issued by this university.

In order to allocate resources to the new "coaches programme", INEFC suggested to use the budget corresponding to the 3 project Partners that withdrew from the project. The amount allocated to these partners (Malta Triathlon Association, Hellenic Triathlon Federation and the Mediterranean Triathlon Federation) is 87.000 € (equivalent to 69.600 € of EC grant). Partners agreed with this proposal.

On the last session, B.LINK (external consultant) presented the financial management provisions and detailed the system to be followed by TASEM as regards the monitoring and reporting of the project. This presentation is available in [Annex III](#). In this sense, INEFC will prepare:

- i. Dropbox folder in which project partners can upload all supporting documents necessary for the certification of project expenses;
- ii. Timesheets duly prepared and ready to be filled by project partners;

During this session INEFC also informed partners about the financial management modalities¹ included in the Consortium Agreement, this is [Option 1 \(Decentralised Payments\)](#) and [Option 2 \(Centralised Payments\)](#). Final classification is as follows:

Partners under Option 1 (Decentralised)

- Spanish Badminton Federation (P5)
- Comitato Olimpico Nazionale Italiano (P6)
- Cyprus Badminton Federation (P8)
- Università di Foggia (P9)
- Spanish Triathlon Federation (P10)
- University of Lleida (P11)

Partners under Option 2 (Centralised)

- Municipality of Tarragona (P2)
- National Olympic Committee of Portugal (P3)

¹ Detailed information about these management systems is included in Annex III.



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**TRAINING ATHLETES FOR SPORT EVENTS
MANAGEMENT (TASEM) 2016-2017**



INEFC

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de Catalunya

- University of Poitiers (P4), ICSS Europe (P13)
- Badminton Association of Serbia (P14)

All Partners agreed that the first payment, following the % established under each modality, will be done by INEFC once partners send back the Consortium Agreement duly signed.

To end the session, CONI introduced the next seminar that will take place in Italy. INEFC also informed that the 3rd Steering Committee will take place in Barcelona around May 2017.